***Hecate: An Interdisciplinary Journal of Women's Liberation***

**Refereeing Form**

Thank you for taking the time to referee an article submitted to the Hecate Journal. We appreciate the time and effort you have devoted to this crucial task. Below are some guidelines which may come in handy when completing the form.

**Guidelines:**

1. Please complete the ranking information on the Referee Form. If possible, you are encouraged to provide additional comments to the author(s) and editor, based upon notes you may make while reading the article. As rankings from different referees may vary, your comments will be helpful in reconciling the differences. (If your feedback extends to track changes and/or comments in the Word file of the article, that will be a bonus and much appreciated by authors and editors alike, but we realise that it might not be possible to provide that level of feedback.)
2. If you will not be able to complete the review on time, please let the editor know as soon as possible so that your article can be reassigned to another referee. This will help the editor to meet publication deadlines. If you have a colleague who would be a good referee, please advise the editor.
3. If you have any questions, please contact the editor, Prof. Carole Ferrier (c.ferrier@uq.edu.au).

**Hecate Volume:** *[insert volume/title here]*

**Date of Review:** *dd/mm/yyyy*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Acceptable without change | Minor revision needed | Major revision needed | Not acceptable for a refereed article | Not applicable |
| Consistency of topic with journal’s field of interest (feminism, women’s studies, gender studies) |  |  |  |  |  |
| Strength of conceptual framework |  |  |  |  |  |
| Strength of discussion |  |  |  |  |  |
| Logic of, and support for, argument |  |  |  |  |  |
| Contribution to knowledge about feminism |  |  |  |  |  |
| Accuracy and clarity of expression |  |  |  |  |  |
| Accuracy and completeness of referencing |  |  |  |  |  |
| **OVERALL RATING** |  |  |  |  |  |

**Required changes (if applicable):**

**Additional comments (if applicable):**

Please list any additional comments / problems / issues.

**Separate comments for the Editor (if applicable):**

If you wish to write comments to be read by the editors (these will not be seen by the author/s, please do so here